

## **CITY OF TALLAHASSEE FIRE SAFETY GUIDELINES**

It will be the responsibility of each vendor to ensure the safe operation of any charcoal or LP gas generated fire on the premises. Any person(s) cooking or utilizing an open flame shall be instructed on these and any other applicable fire safety regulations and on what to do in case of an emergency.

The City of Tallahassee's Safety Officer, as well as Fire Inspector(s) may inspect any vendors for dangerous or hazardous conditions or materials. They may order any person(s) to remove or remedy such dangerous or hazardous condition or material. Failure to comply with such requests for removal or remediation shall result in the removal of the vendor from the event premises, and may result in further legal action.

The following are minimum fire safety standards and guidelines which must be observed by all vendors during festivals and special events sponsored or co-sponsored by the City of Tallahassee.

All vendors utilizing an open flame shall at all times have on site a fully charged and certified fire extinguisher with tag showing and a minimum I OBC rating.

No flammable liquids will be allowed into an area where an open flame exists. This includes charcoal fires which have already been ignited through use of a fire starter liquid. To enhance a charcoal or wood base fire, the vendor should add additional charcoal or wood as opposed to using "starter" to quicken the process.

No gasoline is permitted on site to re-fuel gas powered generators. Generators should only be filled when cold, and should have a gas tank capacity sufficient to power the generator for the duration of the event. Generators are not permitted at events which are held during the evening hours.

LP gas cylinders must be in good general condition. The cylinders must be approved for LP gas use, leak free, properly painted, properly re-qualified with re-qualification dates marked clearly on the cylinder. The cylinder foot rings must be in good condition and must be marked clearly on the cylinder. The cylinder foot rings must be in good condition and must have the protective collar (or cap) in place, especially while being transported and moved into position. All cylinders not connected for use must have an effective seal in place in the service valve opening, unless equipped with a quick connect coupling.

LP gas cylinders shall be installed upright (relief valve in communication with the vapor space of the container) and shall be secured to prevent overturning and protected from physical damage. Cylinders not connected shall be stored away from areas of excessive heat, unless a part of an approved appliance package (barbecue grill, etc.). Cylinder shall be located at least 5 ft. away from ignition sources. The cylinder relief valves shall be positioned in a direction away from public exposure and other nearby cylinders.

All LP gas equipment, including pressure regulators, gas hose(s), gas tubing and appliances, shall be in good condition and approved for the intended service.

All LP gas equipment shall be installed and utilized in accordance with manufacturer's recommendations and operating instructions. The pressure regulators shall be tested for proper operation. All piping, tubing, hose, etc., shall be tested and proven leak free prior to use. When a re-connection is made, such as replacing an out-of-gas cylinder, the connection shall be retested and leak free. All appliances shall be maintained at a proper clearance to combustible materials and shall be properly protected from overturning. Care shall be taken to prevent contact burns. Gas hose(s), tubing or other piping shall be installed as to be protected from physical damage. Such piping shall not constitute a tripping hazard.

There will be a safety inspection prior to the opening of your booth. If you have any specific questions concerning Florida's LP gas laws, rules and regulations, please contact the Bureau of LP Gas Inspection at 921-8001. If you have any other questions related to fire safety, please call the Fire Prevention Bureau at the Tallahassee Fire Department 891-630 or the city's Safety program coordinator - Leroy Miles 545-2604