

EXHIBIT/EXHIBITION GUIDELINES

Event Dates: March 5, 6, and 7, 2010
Elinor Klapp-Phipps Park
Miller Landing Road -- Tallahassee, Florida

Exhibits/Exhibitions must be consistent with and support Red Hills Horse Trials Mission Statement

- Increase awareness and educate the public to the sport of Eventing.
- Promote cooperation among horse enthusiasts.
- Educate the public and promote the concept of resource protection, land and greenspace preservation and land management.

1. No sales, raffles or solicitation of sales are allowed in the Exhibit / Exhibition category. Non-profit organizations may provide a discreet container for donations.

2. Participants will be assigned space by the Exhibits Chairperson.

3. Exhibits may set-up either: Thursday from 2 p.m. to 5 p.m., to be in place by 8:00 a.m. Friday or you may set up Friday afternoon after 5:00 p.m. to be in place by 8 a.m. Saturday. The Horse Trials will take place over the three days (March 5 - 7) from 8:00 a.m. until 5:00 p.m. daily. Exhibit areas shall remain open during these hours. Exhibits must leave the Park Sunday, March 7 by 6:00 p.m. There is no vehicular traffic allowed in the area after Thursday at 5 p.m. but there will be volunteers with carts to help get anything you might need help with from the parking lot to your exhibit area.

4. Exhibitions will be scheduled by the Exhibits Chairperson.

5. There is no commercial power or facility water at the Park. Red Hills will be using several large generators; electricity to Exhibit Space can be provided, if requested. However, if you will be using electricity you must bring heavy duty extension cords labeled with your name. Bottled water is available through concessions.

6. Exhibits will adhere to the enclosed City of Tallahassee Fire Safety Guidelines.

7. Security will be provided during setup and throughout the event, including nights.

8. Parking passes, which will admit Exhibits/ Exhibitions and their staff, as well as additional information, will be provided prior to the Event by the Coordinator of Exhibits/Exhibitions.

9. For directions and map to Red Hills Horse Trials visit the web site: rhht.org
For additional information contact Exhibit Coordinators.

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